



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

REQUEST FOR QUOTATION

October 26, 2023

The DepEd Division of Batangas, through the General Appropriations Act (GAA) FY 2023 intends to apply the sum of Eight Hundred Thirty-Two Thousand Pesos only (Php 832,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract **PR No. 2023-10-0107 Conduct of FY 2023 SDO Employee Performance Review and Evaluation on December 15 - 16, 2023**

Unit	Item Description	Quantity
pax	Food, Venue & Accommodation (Live-In)'for participants (Breakfast, Lunch, AM&PM Snacks, and Dinner) on December 15 - 16, 2023	208
	Inclusions	
	Breakfast - rice, 2 viands, fresh fruits, bread & butter & coffee (December 15-16, 2023)	
	AM Snacks - snacks & juice (December 16, 2023)	
	Assisted Buffet Lunch - rice, vegetables, 2 viands, soup, dessert & soft drinks/juice (December 15-16, 2023)	
	Afternoon snacks - snacks & soft drinks/juice (December 15-16, 2023)	
	Assisted Dinner Buffet - rice, vegetables, 2 viands, soup, dessert & soft drinks/juice (December 15, 2023)	
	Free-flowing purified water (December 15-16, 2023)	
	Free-flowing coffee/tea (December 15-16, 2023)	
	Session Hall Inclusions	
	Session/Functional hall to accommodate 208 participants	
	Functional sound system with at least four (4) microphones	
	With on duty technician/technical support staff	
	Availability of internet connection	
	Provision of LCD projector with screen (4 corners) and extension cords	
	Room Accommodations	
	2 sharing for guest, 2-5 sharing for participants, with bottled water and individual personal kit (bath towel, toothpaste, shampoo, bath soap) for the entire duration of the event	

DEPEDBATS-BAC-F-023/R4/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
☎(043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662
✉deped.batangas@deped.gov.ph
🌐www.depedbatangas.org



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Other Information

Interested suppliers must submit their valid and current Mayors Permit, PhilGEPS Registration, Income Business Tax Return/ Tax Clearance Omnibus Sworn Statement, and Price Quotation.

Submission of quotation and eligible documents (2 copies) in a sealed envelope, and/or courier duly signed by your authorized representative is on or before October 31, 2023, at 10:00 AM at BAC Office, DepEd Division of Batangas. The signed quotation must be addressed to Mr. Nicolas M. Burgos, BAC Chairperson DepEd Division of Batangas Province, Provincial Sports Complex, Batangas City

For inquiries, you may contact us at Tel. Nos. (043) 723-1796: (043) 722-1437.

The DepEd Batangas reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

RODRIGO S. CASTILLO, Ed.D.

BAC Secretariat

DepEd Batangas

Provincial Sports Complex

Bolbok, Batangas City

043-722-1437

NICOLAS M. BURGOS

Chairperson, Bids and Awards Committee

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